

Key Dates

September	October	November	December
INSET 03.09.20 (Curriculum/Planning) INSET 04.09.20 (Safeguarding) Autumn 1 first day 07.09.20 FGB AGM 17.09.20	Harvest Liturgy Welcome Mass RE Week (Judaism) 12.10.20 Teachers' Appraisal by 31.10.20 Autumn 1 last day 23.10.20	Autumn 2 first day 02.11.20 Remembrance Liturgy Link Advisor Friendship Week Prospective Parents (September 2021) INSET 27.11.20	Prospective Parents (September 2021) Advent Reconciliation Nativity Carol Service Autumn 2 last day 18.12.20

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Full Governing Board Annual General Meeting	17.09.2020	Review terms of reference Review GB Instrument of Government Complete pecuniary interest register Elect chair and vice chair Agree key priorities for year <i>Single Document</i> <i>Strategic Direction</i> Approve Safeguarding and Child Protection Policy Cascade any governor training undertaken Approve policies in accordance with review cycle	<b>GB Instrument of Government</b> Annually <b>Safeguarding &amp; Child Protection</b> Annually	September 2021 September 2021

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Finance & General Purpose	08.10.2020	Review scheme of delegation Receive SBM's report: <i>Budget update &amp; monitoring</i> <i>Local/national issues</i> <i>School fund</i> <i>Capital funds (DFC/LCVAP)</i> <i>Swimming pool</i> <i>Premises (update on any capital projects)</i> <i>Governors' fund</i> <i>Pupil premium</i> <i>Sports grant</i> <i>SFVS update</i> Review capital priorities Arrange for voluntary fund to be audited Consider new LCVAP applications H&S/Premises visit undertaken and report submitted SDP Monitoring set up <i>Safeguarding and CPOMs</i> <i>Lunchtime</i>	<b>Privacy Notice</b> Annually <b>Scheme of Delegation</b> Annually <b>Emergency Business &amp; Continuity</b> Annually	October 2021  October 2021  October 2021

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Curriculum & Special Needs	22.10.2020	Receive and analyse data (incl ASP and FFT) Receive subject leader action plans Agree pupil performance targets Subject leader reports - SENDCo & Maths SDP monitoring set up <i>Behaviour</i> <i>Curriculum &amp; Feedback</i> Health & Safety/Safeguarding	<b>Pupil Premium &amp; Report</b> Annually <b>SEND Policy &amp; SEND Information Report</b> Annually <b>EYFS</b> Annually <b>Equality Information &amp; Objective Statements</b> Every 3 Years	September 2021  October 2021  October 2021  October 2023

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Staffing, Pay & Appraisal	05.11.2020	Report on teacher appraisal and salary review including progress of newly appointed staff	<b>Allegation of Abuse against Staff</b> Annually	November 2021
		Personnel updates	<b>Capability of Staff</b> Annually	November 2021
		SDP monitoring set up	<b>Pay Teachers</b> Annually	September 2021
		<i>Leadership &amp; Communication</i>	<b>Pay Support Staff</b> Annually	November 2021
		<i>Pupil &amp; Staff Wellbeing</i>	<b>Newly Qualified Teacher</b> Annually	November 2021
		Health & Safety/Safeguarding		

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Full Governing Board	19.11.2020	Update pecuniary interest register Receive report from school advisor Receive single document Headteacher's report Share committee reports and ratify any decisions if necessary Share outcomes of any governor visits to school Admission policy (agree and send to Dioceses/LA) Health & Safety including Safeguarding Approve statutory policies in accordance with review cycle Cascade any governor training undertaken Confirm FGB & committee meeting dates		

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Strategy Team	As required	Set FGB agenda	<b>Instrument of Government</b> Annually	September 2021
		Headteacher performance management (HTPM)		
		Link advisor visit	<b>Admission</b> Annually	November 2021
		SCR check		