

St Wilfrid's Catholic Primary School

Governors' Year Plan 2020 - 2021

Key Dates

January	February	March	April
Spring 1 first day 04.01.21 Epiphany Liturgy 06.01.21	Online safety 11.02.21 Spring 1 last day 12.02.21 Ash Wednesday 17.02.21 INSET 22.02.21 Spring 2 first day 22.02.21	World book day 04.03.21 Ash Wednesday Liturgy 26.03.21	Holy Thursday 01.04.21 Spring 2 last day 01.04.21

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Finance & General Purpose	14.01.2021	Receive SBM's report: <i>Budget update & monitoring</i> <i>Local/national issues</i> <i>School fund</i> <i>Capital funds (DFC/LCVAP)</i> <i>Swimming pool</i> <i>Premises (update on any capital projects)</i> <i>Governors' fund</i> <i>Pupil premium</i> <i>Sports grant</i> <i>SFVS update</i> H&S/Premises visit undertaken and report submitted Submit SFVS to LA by deadline given SDP Monitoring <i>Safeguarding and CPOMs</i> <i>Lunchtime</i>	SFVS Annually Charging & Remissions Annually Governor Allowances Annually Premises Management Documents Annually Freedom of Info Publication Scheme Every 3 Years Lettings & Charges Annually	March 2021 January 2021 January 2021 January 2021 January 2021 January 2023 January 2021

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Curriculum & Special Needs	28.01.2021	Assessment update - in year summary	Accessibility Plan	January 2021
		Subject leader reports - SENDCo & RE/Spirituality	Annually	
		SDP monitoring set up	Attendance & Punctuality	April 2023
		<i>Behaviour</i>	Every 3 Years	
		<i>Curriculum & Feedback</i>	Behaviour & Anti Bullying Policy	January 2021
		Attendance report	Annually	
		Health & Safety/Safeguarding	Complaints	January 2021
			Annually	
			Exclusion	January 2021
			Annually	
	RE	January 2022		
	Every 3 Years			
	Spirituality & Worship	January 2022		
	Every 3 Years			

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Staffing, Pay & Appraisal	04.03.2021	SCR check undertaken	Staff Discipline	March 2021
		Review appraisal including progress of newly appointed staff	Annually	
		Personnel updates	Staff Conduct	March 2021
		SDP monitoring set up	Annually	
		<i>Leadership & Communication</i>	Staff Grievance	March 2021
		<i>Pupil & Staff Wellbeing</i>	Annually	
		Health & Safety/Safeguarding	Staff Attendance	March 2022
	Every 3 Years			

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Full Governing Board	18.03.2021	Update pecuniary interest register		
		Receive report from school advisor		
		Headteacher's report		
		Share committee reports and ratify any decisions if necessary		
		Share outcomes of any governor visits to school		
		Admission policy determined (send to Dioceses/LA)		
		Health & Safety including Safeguarding		
		Approve statutory policies in accordance with review cycle		
		Cascade any governor training undertaken		
		Confirm FGB & committee meeting dates		

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Strategy Team

As required

Set FGB agenda
Receive feedback on Admissions Policy Consultation
Admissions for September

