

St Wilfrid's Catholic Primary School

Governors' Year Plan 2020 - 2021

Key Dates

April	May	June	July
Summer 1 first day 19.04.21 Easter Liturgy	Assessment month KS1 Bank Holiday 03.05.21 SATs week 10.05.21 - 13.05.21 Summer 1 last day 28.05.21	Summer 2 first day 07.06.21 Phonic check 07.06.21 - 11.06.21 X table check 07.06.21 - 25.06.21 RE (Islam) tba September '21 intake meet tba Sports Day KS1 INSET 02.06.21	Sports Day KS2 Leavers' Mass Summer 2 last day 23.07.21

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Finance & General Purpose	29.04.2021	Submit budget plans to LA by deadline given Receive SBM's report: <i>Budget update & monitoring</i> <i>Local/national issues</i> <i>School fund</i> <i>Capital funds (DFC/LCVAP)</i> <i>Swimming pool</i> <i>Premises (update on any capital projects)</i> <i>Governors' fund</i> <i>Pupil premium</i> <i>Sports grant</i> <i>SFVS update</i> H&S/Premises visit undertaken and report submitted Undertake benchmarking exercise SDP Monitoring <i>Safeguarding and CPOMs</i> <i>Lunchtime</i>	Confidential Reporting/Whistleblowing Every 3 years Data Protection Annually Health & Safety Annually	April 2022 April 2021 April 2021

Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Curriculum & Special Needs	13.05.2021	Review testing timetable and arrangements	Sports Premium	
		Review initial data/assessment updates	Annually	June 2021
		Subject leader reports - SENDCo & English	RSE	
		SDP monitoring set up	Annually	June 2021
		<i>Behaviour</i>	Supporting Children with Medical Conditions	
		<i>Curriculum & Feedback</i>	Annually	June 2021
Attendance report	First Aid			
Health & Safety/Safeguarding	Annually	June 2021		
			Looked After Children	
			Annually	June 2021
Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Staffing, Pay & Appraisal	17.06.2021	SCR check undertaken	Appraisal	
		Review appraisal including progress of newly appointed staff	Every 3 Years	June 2021
		Personnel updates	GB Code of Conduct	
		Staffing structure	Every 3 Years	June 2022
		SDP monitoring set up	GB Visits	
		<i>Leadership & Communication</i>	Every 3 Years	June 2022
<i>Pupil & Staff Wellbeing</i>				
Health & Safety/Safeguarding				
Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Full Governing Board	15.07.2021	Update pecuniary interest register		
		Receive report from school advisor		
		Headteacher's report		
		Share committee reports and ratify any decisions if necessary		
		Share outcomes of any governor visits to school		
		Admission update - arrangements for new intake		
		Health & Safety including Safeguarding		
		Approve statutory policies in accordance with review cycle		
		Cascade any governor training undertaken		
		Confirm FGB & committee meeting dates		
Meeting	Date of Meeting	Agenda Items	Policies Reviewed	Date of Next Review
Strategy Team	As required	Set FGB agenda Stakeholder views		